



Serving Our Customers Proudly Since 1999

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EXCAVATION SAFETY BASICS

Supervisor Review Safety Basics With All Employees

- **Call before you dig “811”**
- **5 Foot or more, Slope or Shore**
- **>4 Foot deep, must have ladder every 25 Foot, or be able to walk out**
- **Must have competent person present**
- **Must be inspected daily**
- **Soil type must be determined by one visual and one manual test**
- **All employees must be trained**
- **Hard Hats are required**
- **Spoil pile must be a minimum 2 feet from the edge**
- **Trench box must extend 18” above edge**
- **Employees must stay in the Trench box**
- **The ladder must stay in the Trench box**
- **Employees cannot work in trenches where water is accumulating**
- **If Excavation is >20 Feet, requires Professional Engineer design**
- **Mark/Secure your excavations to protect public and other contractors**
- **Fall hazards must be addressed**

Employee Name (printed)

Employee Signature

Date